18th September 2018

*Kia ora, Kia orana, Talofa lava, Malo e lelei, Bula vanaka, Namaste, Marhabaan, Ni Hao*

Thank you for your interest in applying for the full time teaching position in the Senior Learning Team at Pine Hill School commencing Monday 4th February 2019. 0.5 of this position is permanent and 0.5 of this position is fixed term for the 2019 school year. The year levels in this classroom will be year 3-6, beginning the 2019 school year with approximately 23 wonderful students.

Pine Hill School is a decile 3 school situated in Pine Hill. Our school is a fantastic place of learning and our school values of Respect, Responsibility, Aiming High and Caring are reflected throughout. We are a Positive Behaviour for Learning school and our school values are the core of this highly successful programme.

Our school roll has grown steadily since I arrived in term four 2017. It has moved from 22 students at the start of 2017 to 42 students and is going to continue to grow.

The successful applicant must have a growth mindset, be collegial, collaborative, hard-working and understand the requirements of teaching in a small school. A team player is imperative to our school along with having a sense of humour. Building strong relationships is key, as is providing a positive, responsive and engaging environment for our students. Our students operate in future-focused, Innovative Learning Environments, utilising a variety of technology as part of their learning. Our school has students from a variety of different cultures which makes us very special.

We are well resourced and offer a supportive environment, with access to a variety of professional development. Our staff work closely together in our small school environment and everyone goes above and beyond the call of duty to help out. We are looking for a special person to add to the already wonderful team we have at Pine Hill School. Our school stands by and reflects our motto of ‘A Community of Learners’.

I encourage you to visit our fabulous school, so you can get a feel for us and whether or not we would suit you. If you would like to have a visit, please contact myself, Miss Melissa Ward, principal: vacancies@pinehilldunedin.school.nz or by phoning 03 473 9148. Please note that due to staff attending uLearn professional development in Auckland from 9th-12th October, no school visits are able to be conducted during this time.

Pine Hill School has a supportive Board of Trustees dedicated to governing our school effectively, working closely with the principal and staff. The Friends of Pine Hill School Dunedin group has recently been re-established and they are committed to supporting the school with projects/resources that are required, which can not be funded through our operational grant.
Please note, at this present point in time our website is being upgraded. We are hoping to have the website up and running by mid term four. You can find us on Facebook if you search Pine Hill School Dunedin.

**Proposed timeline for appointment:**
Position advertised: Education Gazette Online
Applications received by: Friday 12th October 2018
Shortlist established: Monday 15th October
Interviews conducted: later during the week of 15th October
Successful applicant notified: after interviews have concluded
Position commences: Monday 4th February 2019

If you are posting your application, please forward it to:

Miss Melissa Ward  
Principal  
Pine Hill School  
11 Hislop Street  
Liberton  
DUNEDIN 9010

Email applications must be emailed to vacancies@pinehilldunedin.school.nz

Your application must include a covering letter detailing your strengths and suitability for this teaching position, your curriculum vitae and your completed application form.

Applications must be submitted by 5pm, Friday 12th October 2018.

Thank you for your interest in this teaching position at Pine Hill School. If you require any further information, please do not hesitate to contact me.

We look forward to considering your application.

Yours sincerely

[Signature]

Melissa Ward  
Principal