



**APPLICATION FOR APPOINTMENT TO A TEACHING POSITION AT  
INGLEWOOD HIGH SCHOOL**

(Please read the notes on page 5 before completing this form.)

---

**TO: The Principal, Miss Rosey Mabin, Inglewood High School, P O Box 215, Inglewood 4347.**

---

**A: POSITION APPLIED FOR**

Position: Hard Materials Technology and Social Studies. Starting January 2021.

Applications close 4.00pm Monday 5 October. For application details email  
hazel.hayward@inglewoodhs.school.nz

**B: PERSONAL DETAILS**

SURNAME .....

FIRST NAMES .....

FULL POSTAL ADDRESS .....

PREVIOUS SURNAME (if used in teaching):

Phone no. (0 ) .....

Mobile: .....

E-Mail: .....

Date of birth: .....

**C: CLASSIFICATION/REGISTRATION**

**Current secondary classification**

Are you currently registered as a teacher? Yes/No

Type of registration: Full/Provisional

Registration no. .... Expiry date ..... MOE no. ....

**D: QUALIFICATIONS (only complete if these are not listed in your CV)**

.....  
.....  
.....  
.....

**E: SUITABILITY (Use separate sheet if desired.)**

Inglewood High School is a team environment. We believe that constant effort ensures success. Our school aims to produce young people who are confident, creative and connected, with a desire to excel.

Outline your understanding of what IHS stands for and state how you would contribute to growing our school culture. Include examples of previous teaching experiences/positions that demonstrate your points. Use a separate sheet if necessary.

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

**F: PRESENT EMPLOYMENT** (Tick appropriate box(es)) Permanent  Part-time  Relieving

Teaching position held, (Specify): ..... .....	
Date appointed:	/ /
If not teaching, state present occupation and how long you have been in the job. ..... .....	

**G: PREVIOUS EMPLOYMENT** (Please include the last 5 years minimum.)

Position	Years
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....

**H: PARTICULAR STRENGTHS/INTERESTS**

If your CV does not include a personal statement, please state in support of your application any special qualifications, experience, or strengths that you feel you possess.

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

**I: CO AND EXTRA CURRICULAR ACTIVITIES**

All teaching staff are expected to participate in and contribute to the wider life of the school. Please list the activities with which you would be prepared to assist.

.....

.....

.....

.....

.....

.....

.....

**J: DECLARATIONS**

(Note: If you answer YES to any question, you must provide information on a separate sheet.)

	Yes	No
1 Have you ever been refused, or had cancelled, registration, licensing or classification as a teacher in any country?	<input type="checkbox"/>	<input type="checkbox"/>
2 Have you ever been dismissed from any position?	<input type="checkbox"/>	<input type="checkbox"/>
3 Are you aware of any medical condition which the Inglewood High School Board should take into consideration in deciding whether to appoint you to the position?	<input type="checkbox"/>	<input type="checkbox"/>
4 Are there any other reasons why you should not be employed to work in a school environment?	<input type="checkbox"/>	<input type="checkbox"/>
5 Have you ever been convicted of a criminal offence?	<input type="checkbox"/>	<input type="checkbox"/>

I, ..... do solemnly and sincerely declare that to the best of my knowledge and belief the information given in this application is true and correct.

I give permission for the Board to seek information from any potential source to assist with short-listing, including my stated referees, if they deem this relevant to my application.

Signature ..... Date .....

**K: REFEREES**

If your referees are not listed in your CV, please supply names, and contact details, including telephone numbers:

1.....

2.....

3.....

## **NOTES FOR THE GUIDANCE OF APPLICANTS**

### **REMOVAL EXPENSES**

It is important that, before accepting appointment to a position which would necessitate moving, please find out if you are eligible for removal expenses by contacting the Ministry of Education.

### **CLOSING DATE FOR APPLICATIONS**

It is your responsibility to ensure that the application reaches Inglewood High School before the closing date. Where there is any doubt applicants should telephone (06) 756 8148 or email the Principal, [roseymabin@inglewoodhs.school.nz](mailto:roseymabin@inglewoodhs.school.nz) and inform her that a formal application has been sent.