



**MAHORA SCHOOL**  
Piki Haere - Keep on Climbing

APPLICATION PACK FOR POSITION OF

**SCALE A NEW ENTRANT TEACHER - MAHORA SCHOOL**

Dear Applicant,

Thank you for showing an interest in the Scale A NE teacher position at our school. This is a permanent position and commences on Wednesday 3<sup>rd</sup> February 2021 with start of year preparation responsibilities occurring the week prior. As numbers grow this position will involve working collaboratively with another teacher.

The role of New Entrant teacher is a critical position in our school. This position comes with a level of leadership through implementation of a transition to school programme and forming relationships with new parents. Depending on the successful applicant's experience and skills in this area, we will provide either appropriate support and development or units are available for negotiation.

I encourage you to explore our school [Facebook](#) page as this will give you a good understanding of the culture of our school. The school [website](#) also contains information about our school and community. As our school continues to grow it provides an exciting opportunity to join our fabulous team and our fantastic journey. At Mahora School it's all about – Piki Haere – Keep on Climbing!

When returning applications please ensure the application form is completed and the criteria for appointment is addressed in your covering letter. Please include a current Curriculum Vitae or summary resume. Applications are due by **12.00 on Monday 16<sup>th</sup> November**. Please email as below to the Office Manager – Kirsten Weir.

Email address for applications      [kirstenw@mahora.school.nz](mailto:kirstenw@mahora.school.nz)

If you have any questions please don't hesitate to contact me at school on 06 8782622 or my cell of 027 4893800 if needed.

Kind regards  
Rohan Pearse  
Principal



## School Overview

Mahora School is a contributing State primary school located in Hastings. The school caters for Year 1-6 and is decile 3. Our roll has risen significantly in recent years and we will finish the 2020 year with 420 children. This is very exciting and positive for the school and the community.

The school was established in 1903 and has a very proud history. While we will continue to respect and acknowledge the past, we are very much focused on the future and providing our children with fantastic learning opportunities that challenge them to 'Piki Haere'. The school culture is strong and our community is justifiably proud of the school. We are fortunate to have a strong supportive community who involve themselves in the learning process.

The school currently has a staff of 40. The school is organised into 3 teams and will have 18 classes in operation in 2021. Our students are supported by a Learning Support Coordinator, a Sports & Music Coordinator, Teacher Aides and a School Social Worker. The school has always embraced E-Learning and we are an Apple based school. Our school has an active Kapa Haka group, Pasifika group, Choir, Orchestra and numerous club based activities such as Robotics, Biking, Junior Coding, Science, Gardening and Running.

The school invests heavily in its staff with relevant and exciting professional development. Mahora School is a member of a Kāhui Akō (Community of Learning) named Ngā Hau e Whā. We collaborate alongside 9 other schools on the western side of Hastings. This Kāhui Akō is embracing future focused education and aims to ensure all learners benefit from combined resourcing and experience. The current development project focus is Culturally Responsive Practice.

The school is situated on Frederick Street in Hastings and has significant land space at the rear of the school. This has a very positive impact on our school culture as there are considerable playground areas for our children. The buildings and grounds are very well maintained and refurbishment of classrooms and school property is an ongoing project.

In summary...there is no doubt this school is on a positive journey. The school Facebook site is a good example of the positive school culture and effective partnerships that exist in our school community. It's all about Piki Haere – Keep on Climbing.



## Criteria for Appointment

Applicants are required to make an application by providing the following:

1. A completed application form.
2. A covering letter that **addresses the criteria for appointment key areas** listed below.
3. A Curriculum Vitae or summary resume.
4. A copy of photo ID e.g. Drivers License or Passport.

The following are **Key Areas** for this appointment. Please address them in your covering letter.

- *An inspirational teacher who will provide the 'WOW Factor' for children and learning.*
- *A teacher that has a clear philosophy for NE teaching and learning. Please share this with us.*
- *A teacher who has a passion for Junior school education, in particular an interest in ensuring a positive Transition to School for both students and whānau. We want our 5 year olds to get the best possible start.*

Personal Qualities we are looking for –

- You are a NZ registered teacher
- You enjoy working alongside a range of people and work well in a team environment
- You see yourself as a learner and fit the school motto of Piki Haere
- You have a passion for ensuring children receive the best possible deal
- You have a positive attitude and work from a glass half full philosophy
- You are able to relate well to a range of ethnicities and value their partnership in learning
- You are committed to promoting the school and supporting extra curricular activities and opportunities
- You are a hard worker who is prepared to go the extra mile for children

**SELF** *Mauri* – I believe in myself

**CONNECTED** *Whanaungatanga* – I am connected

**ATTITUDE** *Ngākaupai* – I have a great attitude

**RESPECT** *Kaitiakitanga* – I show respect

**RESPONSIBILITY** *Manaakitanga* – I am responsible

# MAHORA SCHOOL - APPLICATION FORM

Position applied for:

## PERSONAL DETAILS

Name	Mr Mrs Ms Miss Dr			
Address				
Date of Birth				
Contact Details	Home	Work	Mobile	
Email				
Current Drivers Licence	(Please circle one)	Yes	No	
Photo ID attached:				
Preferred level of teaching is:				

## CERTIFICATED TEACHER STATUS

Teacher Category (i.e. Full, STC, Prov)	Registration Number	Expiry Date

## CURRENT EMPLOYMENT

Position held:	
Year Appointed	
School	
Location	

For the purposes of compliance with the Privacy Act 1993, do you consent to Mahora School contacting your present employer and/or nominated referees in order to obtain a more complete picture of your professional abilities?

Yes No

## EXTRA CURRICULAR

In what extra-curricular activities are you able to assist?

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**PREVIOUS EMPLOYMENT**

POSITION HELD	SCHOOL	LEVELS TAUGHT	DATES

**HEALTH**

Do you have any known condition that may affect your ability to efficiently carry out the functions and responsibilities of the position applied for?

Yes

No

If Yes, please specify



# CONFIRMATION

1	<p>I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked.</p> <p>I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.</p>	YES	NO
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2	I am currently registered to teach in New Zealand.	YES	NO
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3	<p>In accordance with the Privacy Act, I authorise the board of trustees to:</p> <ul style="list-style-type: none"><li>• Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board</li><li>• Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board.</li><li>• Contact the Education Council.</li></ul>	YES	NO
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4	<p><b>STUDENT SAFETY</b> <b>[Cross out the statement that doesn't apply to you]</b></p> <ul style="list-style-type: none"><li>• I have never been the subject of a complaint about the safety of a student.</li><li>• I have been the subject of a complaint about the safety of a student. <i>Please give dates and details:</i></li></ul>		
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5	<p><b>OFFENCES AGAINST THE LAW</b> <b>[Cross out the statements that don't apply to you]</b></p> <ul style="list-style-type: none"><li>• I have never been convicted of an offence against the law (excluding minor traffic convictions).</li><li>• I have no pending charges of an offence against the law.</li><li>• I have been convicted of an offence against the law. <i>Please give dates and details:</i></li><li>• I have pending charges of an offence against the law. <i>Please give dates and details:</i></li></ul>		
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6	I know of no reason why I would not be suitable to work with children or young people.	TRUE	FALSE
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.....  
*Applicant's signature*

.....  
*Date*

# REFEREES

***Do not repeat this information if you have three named referees in your CV.***

Please provide the names and contact details of three referees below. Referees' reports are confidential to the board. Referees will only be contacted for candidates who are short-listed.

## REFEREE'S DETAILS

Full name				
Position				
Relationship to the applicant				
Contact details	PRIVATE		WORK	
	MOBILE		EMAIL	

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Full name				
Position				
Relationship to the applicant				
Contact details	PRIVATE		WORK	
	MOBILE		EMAIL	

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