

Timaru Technology Education Centre



Bluestone School



APPLICATION INFORMATION
BOOKLET

Position to Commence January 2020



TTEC - Bluestone

JOB DESCRIPTION

POSITION: Teacher of Technology
Permanent – 28th January 2020

RESPONSIBLE TO: Principal Bluestone
TTEC Centre Manager

WORKING RELATIONSHIPS WITH: Pupils
Teachers
Parents
Support Staff

GENERAL STATEMENT OF RESPONSIBILITIES

- 1) **Plan & implement and evaluate a programme of work which meets the needs of the children in your class**
 - a) You plan programmes of work showing specific learning outcomes, give quality feedback and feedforward to students.
 - b) You are aware of the needs of groups of children and individuals for whom these programmes are planned
 - c) You maintain cumulative individual records of the children's progress
 - d) You maintain individual records and samples of work for each child showing their progress through the year
 - e) You provide for the pastoral needs of your pupils
 - f) There is a high level of pupil activity throughout the day
 - g) You plan programmes of work integrating ICT
 - h) You liaise with client schools to integrate TTEC and client school units

- 2) **Create an effective learning environment for each student.**
 - a) Children's work is displayed in classroom
 - b) You provide a stimulating, changing classroom environment, with all involved in its maintenance
 - c) Children's work is respected
 - d) Individual excellence is expected from every child
 - e) All children are making progress at their expected rate
 - f) Children are aware of the specific outcomes for learning
 - g) All pupils work effectively in a variety of modes

- 3) **Maintain appropriate classroom management strategies.**
 - a) Class atmosphere is busy and working
 - b) There is a progression from custodial care to mastery learning through the year
 - c) Behaviour and learning concerns are dealt with quickly and effectively
 - d) Children show an increasing independence in their learning and behaviour
 - e) All pupils experience success
 - f) Distractions are kept to a minimum

- g) Praise and positive reinforcement predominate with pupils reinforcing each other
- h) A variety of teacher approaches and strategies are used in your classroom

4) Work co-operatively with fellow staff members

- a) You are part of a team of teachers in the centre
- b) You share your ideas with staff members
- c) You are committed to collegial relationships
- d) You listen to a variety of points of view and are available for individual help and advice
- e) You model desirable behaviours to parents, staff and pupils

5) Play a full part in the corporate, life of the school.

6) Supervise pupils' activities both within and out of the classroom and outside.

- a) Children you are responsible for take care of the school environment
- b) Your classroom, and its allied space, are working tidy
- c) You take responsibility for your duties within centre

7) Communicate with parents about pupil development and with the community generally about school activities and policies.

- a) Client schools are contacted as soon as a problem becomes apparent
- b) Parents are contacted as soon as a problem becomes apparent after informing school
- c) Parents are given the opportunity to be informed of the content of the class curriculum
- d) Parents feel the partnership of their child's education

8) Be willing to take part in regular training to improve professional performance.

- a) You take part in the centre appraisal system
- b) You take positive action to improve the teaching and learning in your classroom
- c) You take part in the centre development programme
- d) You discuss, examine and, where necessary, modify present teaching practices
- e) You incorporate new ideas into your teaching repertoire

9) Support the school charter, policies and decisions made.

- a) Comments you make will support decisions made
- b) You follow policy and procedures when you have a difference with staff or decisions made

10) The professional standards for teachers at the appropriate level

11) Other responsibilities that the Centre Manager may from time to time determine.



BLUESTONE SCHOOL - TTEC

TEACHER VACANCY - PERSON SPECIFICATION

QUALIFICATIONS:

- Trained Teachers certificate
- Current practising certificate

EXPERIENCE:

- Recent successful teaching practice experience in a New Zealand school.

SPECIFIC ABILITIES:

- Must have a broad understanding of the current curriculum documents.
- Must be able to plan and deliver effective teaching and learning programmes to meet the needs of the children.
- Must be able to develop and maintain an attractive and challenging learning environment.
- Must be an effective classroom manager.
- Must have demonstrated a willingness to maintain a personal development programme in teaching and learning.
- Must be able to supervise effectively the activities of children both within and outside the classroom.
- Must be able to develop effective working relationships with the school community.
- Must be able to work co-operatively with other teachers developing and sharing resources and responsibilities.
- Must be an enthusiastic teacher.
- Must be able to incorporate Information and Communication Technologies (ICT) to support teaching and learning programmes.
- Must be fully involved in personal and school wide professional development.
- Must be able to incorporate various areas of the Technology Curriculum to support teaching and learning programmes
- Must have a commitment to enriching the centre vision.

GENERAL DESCRIPTION OF TTEC AND BLUESTONE SCHOOL

TTEC

Timaru Technology Education Centre is a new purpose built Technology facility providing Technology provision for 800+ year 7 and 8 students in the Timaru District. TTEC is not only a very well resourced centre but has also been designed to maximize the delivery of the new curriculum.

Currently we provide Technology Education to 14 client schools and also home-school students.

Building commenced in 2006 and the centre was completed in 2007, and teaching commenced on February the 14th 2007.

TTEC is governed by the Bluestone School board.

TTEC evolved due to the network review in the Timaru District in 2005. At that time year 7 and 8 Technology was provided by Watlington Intermediate School and Marchwiell School. With the closure of Watlington a new facility was required for the provision of Technology education for year 7 and 8 students.

TTEC has gained a reputation for delivering high quality innovative Technology and for taking a unique approach to the delivery of Technology.

More information can be viewed at www.ttec.school.nz

BLUESTONE

Bluestone School opened in January 2005 following a district education review which saw Timaru West and Timaru Main merged on the West School site. Bluestone also gained a large number of Year 7 and 8 students after the closure of Watlington Intermediate.

The current roll of Bluestone is 500.

Bluestone also governs a district technology centre catering for 800 Year seven and eight students each week.

All classes have been remodelled and placed into pods of classes with a multi purpose central space. Also in each pod are retreat rooms (for small groups), a teacher office, storage and toilets. A modernised library and music rooms are all set in attractive grounds. In 2008 the school hall will be remodelled to meet the needs of our school.

It is an exciting time for all involved. The school has an excellent name, is seen as being progressive and innovative, and has a wonderful and united staff who have had considerable professional development in ICT and teaching and learning. There are forty apple laptops available for student use, digital cameras in every room, data projectors, daytime screens and digital videos in every learning community. The pod system has created strong professional learning communities. There is excellent parental support.

Distributed leadership and recognising informal leaders are features of Bluestone School.

We look forward to receiving your application!



TTEC - BLUESTONE SCHOOL

Timeline for Teacher of Technology Permanent – commencing 28th January 2020

Below is the timeline for the position advertised in September 2019.

These dates are a guide only, however the appointments committee will do their best to ensure that we keep as close as possible to them.

We would welcome you to visit TTEC. We would be happy to show you our facilities and to answer any questions you may have.

PLEASE ENSURE YOU ENCLOSE A STAMPED SELF ADDRESSED ENVELOPE IF YOU WISH TO HAVE YOUR CV RETURNED TO YOU

6 th September 2019	Positions advertised in Education Gazette – online 6/9/19 publication, Education Gazette , 16 th September and 14 th October 2019
23 rd October 2019	Applications close, 4.00pm to The Principal, Bluestone School, 46 Raymond Street, Timaru
24 th -26 th October	Short listed applicants informed
	Interviews held if necessary, and appointment made and applicants informed.
Term 1 2020	Position Commences
28 th January 2020	