

Teaching Position

Application Package

Thank you for your interest in the teaching position at View Hill School. We hope that you find this information package useful. If you wish to visit the school, please ring on (03) 312 4336 to arrange a suitable time.

Prospective applicants must fill out the application form and send it, together with your CV, to the principal. Either use the email address: principal@viewhill.school.nz or send a hard copy marked 'Confidential' to:

Bu Windsor
View Hill School
496 Island Road
Oxford 7430
Canterbury

Kind Regards,

A handwritten signature in black ink, appearing to read 'Bu Windsor', written in a cursive style.

Bu Windsor

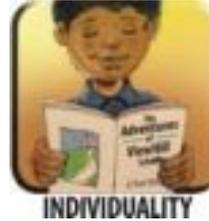
Principal

Mission Statement

The New Zealand Vision is for all children to be Confident, Connected, Actively Involved Lifelong Learners.

We endorse that through our Mission Statement:
'View Hill School- A Happy Place to Learn since 1876'

This will be brought about by teaching and practising our core community values:



View Hill School Community and Programmes

View Hill School is a small, rural full primary school. Established in 1876 the school has a significant place in the local history of the area.

The school is nestled at the base of Mount Oxford (Te Poho-raka hua), in the foothills of the Southern Alps, almost equidistant between the Waimakariri River and Oxford township. The school services the community beyond the township of Oxford. Students attending the school come from a wide geographical area and the majority travel to school by bus.

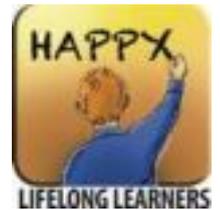
We are part of the Puketeraki Community of Learners comprising 18 schools in the Rangiora urban and rural district.

We will start 2021 with a roll in the low 60's. The board considers roll numbers in the low sixties to be maximal to sustain the quality of education we seek to deliver with the resources we have available.

We are representative of a socio-economic demography where a significant number of parents work full or part time. Our decile rating is 7. The school provides high quality educational opportunities for our students and as a result it is well supported by the community it serves. The school operates an enrollment scheme, and continues to attract out of zone interest. The actively involved Board of Trustees supports and encourages all aspects of our operations through its effective Governance.

We continue to develop and implement our unique View Hill School Curriculum, utilizing local events, resources and personnel. This includes incorporating teaching and learning about regular events in our Community such as the Oxford Show and designing learning programmes around Annual school events such as Pet Day and our Ski Programme. We encourage a variety of sports opportunities where we engage with other schools in the region in both competitive and non competitive events and place an emphasis on swimming, both through our own school-based programme, and the Waiswim programme, using our own pool. We have a contract with MainPower Sports coaches who plan and run sports sessions with every class once every fortnight.

Parents are encouraged to be part of the learning process, and to share in the learning progress of their children. Online weekly newsletters posted on our website and Facebook inform the parent community about school events and activities, curriculum foci, and samples of student work. A report commenting on social and personal behaviours for learning, View Hill Values, and learning progress in curriculum areas, including Numeracy and Literacy Progress is written and distributed for all children twice a year.



The school operates a monthly “transition to school” afternoon programme for four year olds and is strengthening links with local early childhood providers.

Learning Celebrations featuring student achievement are held at the conclusion of each term, and a whole-school end of year function, with awards, speeches and a shared picnic lunch is an eagerly anticipated and well-attended event.

POSITION:	Full time, fixed term classroom teacher
TERMS OF EMPLOYMENT:	Primary Teachers' Collective Agreement
RESPONSIBLE TO:	The Principal
EMPLOYING AUTHORITY:	View Hill Board of Trustees
JOB SUMMARY:	Teaching Year 2 class
HOURS:	As per CA
REMUNERATION:	As per CA
EFFECTIVE FROM:	Term 1 2021



Appointment Timeline

Thursday 5th November, 2020		Applications close 12 Noon
Friday 6th November, 2020		Shortlisting
Saturday / Sunday 7th / 8th November		Interviews
Monday 9th November, 2020		Position offered, verbal acceptance requested
Wednesday 11th November, 2020		Written acceptance received, others notified
Monday 1st February 2021		Position Begins

PERSON SPECIFICATION FOR VIEW HILL SCHOOL TEACHING POSITION

Candidates should ensure that they address all of the criteria described below in their application form, referring, where appropriate, to actual experience. In addition the interview will explore issues relating to safeguarding and promoting the welfare of children.

Position Description

- This position is in a Junior Room classroom, most likely to be Year 2.
- The successful applicant will commence teaching duties at the start of Term 1, 2021. Attendance will be required at a call back day towards the end of the holidays at a date yet to be determined.

Personal Qualities

- The ability to work collaboratively and cooperatively with other staff members
- The ability to inspire, motivate and support pupils, parents/carers and colleagues.
- The ability to listen and communicate effectively both orally and in writing to a variety of audiences.
- The ability to remain calm, reflective and resourceful
- Well organised and with good time management skills.
- Efficient, tidy and thrifty with shared resources.
- Enthusiastic and lively and with a sense of humour
- Approachable, collegial and flexible

PROFESSIONAL REQUIREMENTS

<p>Qualifications</p>	<p>Essential New Zealand Teacher Registration</p>
<p>Experience</p>	<p>Essential The teacher will have recent successful experience in:</p> <ul style="list-style-type: none"> ● Literacy and Numeracy planning, preparation, teaching and assessment in a New Zealand Junior Classroom; and ● Integrated studies teaching in a New Zealand Junior classroom <p>Desirable In addition, this teacher might have experience in</p> <ul style="list-style-type: none"> ● Play-based teaching and learning ● Using phonics and decodable texts in the literacy programme
<p>Knowledge & Understanding</p>	<p>Essential This teacher will have knowledge and understanding of:</p> <ul style="list-style-type: none"> ● The New Zealand Curriculum, including key competencies, vision and values; ● The theory and practice of providing an integrated studies programme for junior classes, based on NZC; ● A range of teaching strategies that enable effective learning, and positive student-teacher relationships; ● Current research and best practice examples in relation to positive behaviours for learning and how to foster these; ● Planning, teaching and assessing the Health and Physical Education programme for junior classes; ● Rural New Zealand Communities; and ● Communities of Learning <p>Desirable In addition, this teacher might have knowledge and understanding of:</p> <ul style="list-style-type: none"> ● Te reo programmes ● Environmental education
<p>Skills</p>	<p>Essential This teacher will be able to:</p> <ul style="list-style-type: none"> ● work collaboratively with the other teaching team members; ● promote the school's aims positively and use effective strategies to monitor motivation and morale; ● establish and develop effective working relationships with parents, ● Board of Trustees, Puketeraki Kahui Ako members, and the wider community; ● communicate effectively (both in writing and orally) to a variety of audiences; ● contribute to a happy, challenging and effective learning environment; and ● meet the requirements of the Code of Professional Responsibility and the Standards for the Teaching Profession ● meet the requirements of the beginning teacher professional standards <p>Desirable</p> <ul style="list-style-type: none"> ● Engage the children in learning activities that use the school environment such as gardening, cooking, caring for animals