



Teacher – Fixed Term Position, beginning term 2, 2021

This is an exciting opportunity to join a fantastic staff, working with exceptional children in a supportive community. The successful applicants will possess current curriculum knowledge and a commitment to our *Vision for Teaching and Learning*. Strengths in Literacy & Numeracy and a willingness to work as part of a motivated team essential.

Applications close: 19th March 2021





601 Main Road
PO Box 2073
Stoke
Nelson 7011
Ph: 03 547 7582
Email: info@stoke.school.nz

02 March 2021

Thank you for your interest in obtaining an application pack for the teaching position advertised at our school.

We are looking for nurturing, motivated and creative teacher who has a passion to get the best from every child, a desire to engage with the families and the ability to work in a positive team environment.

Should you require any further information regarding the application pack, or would like to arrange a visit please do not hesitate to contact me on (03) 547 7582 or email principal@stoke.school.nz

Proposed Timeline for Appointment

Position advertised	Education Gazette Online 03 March 2021
Applications close	19 th March 2021
Interviews conducted	Week of 22 nd March 2021
Successful applicants notified by	9 th April 2021
Positions commence	Term 2, 2021

Your application should include a covering letter detailing your suitability for the positions in relation to the person specification, a curriculum vitae and a completed application form. Electronic applications preferred. Please email applications to info@Stoke.school.nz

We look forward to considering your application to join our team at Stoke School.

Yours sincerely

Sarah Davies
Principal



Stoke School

Application for Appointment	SCALE A POSITION(S)																																				
Applying for Fixed Term position Term T2 2021																																					
Personal Details:																																					
Surname: _____	Preferred Title: (please circle one) None / Mr / Mrs / Ms / Miss																																				
First Name(s): _____																																					
Contact Details:																																					
Telephone Home: _____	Work: _____																																				
Other: _____																																					
PRESENT POSITION:																																					
School: _____	Location: _____																																				
Position Held: _____	Time Position Held: _____																																				
Educational Qualifications Summary:																																					
Registration: Full Registration <input type="checkbox"/>	Number: _____																																				
<input type="checkbox"/> Completed Degree:	Date Awarded: / /																																				
<input type="checkbox"/> Advanced Diploma of Teaching	Date Awarded: / /																																				
<input type="checkbox"/> Higher Diploma of Teaching	Date Awarded: / /																																				
<input type="checkbox"/> Diploma of Teaching	Date Awarded: / /																																				
Teaching Service: Please outline your experience relevant to this position below:																																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Position</th> <th style="width: 10%;">Units</th> <th style="width: 25%;">School</th> <th style="width: 10%;">Level</th> <th style="width: 15%;">Date From</th> <th style="width: 15%;">Date To</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Position	Units	School	Level	Date From	Date To																															
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Total Years of Teaching Service: _____																																					



Disclosure of Convictions Against the Law

Note that all applicants may be asked to authorise the Privacy Commissioner to release details of their Police Record to the Board of Trustees.

Have you been convicted of any offence, in New Zealand or overseas, within the last 10 years?
(This does not include minor traffic infringements) Yes/No

Do you have any criminal charges pending? Yes/No

If yes for either question, please provide details below:

Physical and Emotional Fitness

Have you ever suffered an injury or illness or medical condition that may be aggravated by the tasks of this position?
Yes/ No

If yes for either question, please provide details below:



Other Relevant Information

If there is any other relevant information that would assist the Board in making its decision about your suitability or otherwise to fill the vacancy please outline this below.



Referees

Please provide names, addresses and contact details of at least two persons from whom professional, confidential statements may be obtained in support of your application. It is important that chosen referees are able to verify professional competencies relative to this position, i.e. teaching, administration, management and communication skills.

Referee One

Surname: Home (ph) :

First name: Work (ph):

Other:

Capacity in which I know this person:

Referee Two

Surname: Home (ph):

First name: Work (ph):

Other:

Capacity in which I know this person:

Referee Three (Optional)

Surname: Home (ph):

First name: Work (ph):

Address: Other:

Capacity in which I know this person:



Declaration: Please read the following statement and if you agree to it sign below.

In accordance with the Privacy Act 1993, I give consent for the Board of Trustees or their representatives to make enquiries from the referees listed in this application and give consent to the referees' making such information available. Furthermore I also give consent for the Board of Trustees or their representatives to make enquiries of past or present; employers, colleagues, other education professionals or any other person who may be in a position to assist the Board in determining my suitability in terms of filling the vacancy and give consent to those people to provide such information.

Confirmation: Please read and sign the following statement:

I certify that the information provided in this application including my covering letter and curriculum vitae is to the best of my knowledge correct.

Signed:

Date:

Privacy Statement from the Board of Trustees to Applicants

The information that has been provided or will be provided to the Board of Trustees in regard to this application will only be used for the purpose of determining the applicant's suitability to fill the vacancy. Only the Board of Trustees and their representatives will have access to the information. On completion of the appointment process curriculum vitae will be returned to all unsuccessful applicants. The curriculum vitae of the successful applicant will be kept on file along with their application. All referee reports along with other information gathered on applicants during the process will be destroyed.



