



St Francis Xavier School
Strength and Gentleness
Tu Maia Tu Aroha
Main Rd, Tawa, Wellington 5028
ph 04 232 8927
www.sfxtawa.school.nz

St Francis Xavier School Tawa

APPLICATION FOR POSITION OF: Scale A Fixed Term

Mr Mrs Ms Miss Other Preferred Title _____

Surname/Family Name

First Names (in full)

Full Postal Address

Contact Phone/Email

Email:

Private:

Business:

Mobile:

Best time to contact you:

EDUCATIONAL QUALIFICATIONS:

If successful in your application you will be required to provide originals of certificates as proof of qualifications.

Tertiary Education Qualification(s)

Year Completed

Qualification

Educational Institution

Other Relevant Qualifications

Teacher Registration

Number:

Expiry Date:

EMPLOYMENT HISTORY:

Please outline your most recent employment history, beginning with your current or latest employment.

Period Worked	Employer's Name & Contact Details	Position Held & Key Responsibilities	Reason For Leaving

REFEREES:

Please provide the names of three people who could act as referees for you. At least two of these should be able to attest to your work performance and suitability for the position you have applied for.

NB: If you have included written references in your CV from people other than those recorded below, please note that we may also contact the writers of these references.

Authority to approach other referees:

I authorise the Board, or nominated representative, to approach persons other than the referees whose names I have listed to gather information or seek clarification about my capabilities and suitability for appointment to the position.

Yes No

Name & Organisation	Address	Contact Information - Telephone Number(s) & email	Relationship eg - Employer/Principal

SIGNED DECLARATION BY APPLICANT

I, *(please print name)* _____

Have you been convicted of a criminal offence? Yes / No

Are you awaiting the hearing of charges in a civil or criminal Court of Law? Yes / No

If yes, please detail:

Have you ever been the subject of any concerns involving student safety? Yes / No

I declare that the information provided on this form is truthful, accurate, and is not misleading in its representation. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

I certify that I am registered as a New Zealand teacher.

I confirm in terms of the Privacy Act 1993 that I have authorised access to referees.

SIGNED: _____

DATE: _____