



Thank you for expressing an interest in the Assistant Principal position at Arthur Miller School.

**Person specifications:**

- Demonstrates sound understanding of the NZ curriculum and how it applies to successful classroom practice.
- Demonstrates a sound understanding and experience of the teaching and learning process and how it applies to successful classroom practice.
- Demonstrates experience in team leadership.
- Demonstrates a commitment to students and enhancing their achievement.
- Demonstrates an ability to build and maintain excellent working relationships with parents, colleagues and the wider community.
- Demonstrates a commitment to ongoing professional development.
- Demonstrates the ability to lead other teachers to develop effective team planning, assessment and management.
- Demonstrates the willingness and experience to lead a curriculum area across the school.
- Demonstrates knowledge of structured literacy approaches and learning through play.
- Demonstrates an ability to develop and implement strategies which encourage school improvement.
- Demonstrates the willingness to contribute to the wider corporate life of the school.
- Demonstrates a good sense of humour.

**Appointment Timeline:**

- Position advertised online from 21 June 2021
- Applications close on 6 August (4 pm)
- Shortlisting to take place on 7 August
- Interviews are scheduled for Saturday 14 August

We have a permanent **Assistant Principal position** leading our Junior School, which will become available from 18 October 2021.

**This position will be as a walking AP during Term 4 2021.**

**Personal Information:**

Please send a covering letter and CV (including the names of two referees) to Arthur Miller School by **4 pm Friday 6 August**. Electronic applications to **principal@ams.school.nz**

Arthur Miller School offers the successful applicant a lot in terms of quality resourcing, a positive work environment, great students and generous professional development opportunities.

I look forward to receiving your application.

Yours sincerely,

Greig Mercer

Principal